**Padbury Parish Council**

Telephone: 07961 827302 - Website address: www.padburyparishcouncil.com

9th July 2020

Dear Councillors and Residents of Padbury,

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020. This allows Padbury Parish Council to hold remote meetings. I hereby give you notice that a Parish Council meeting will be held remotely on Tuesday 14th July 2020 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend the remote meeting. Before the Parish Council Meeting there will be a period of public questions. If a member of the public wishes to attend, please contact the Parish Clerk via email at padburyparishcouncil@gmail.com

Pam Molloy

Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 9th June 2020 - Copy attached PPC/01/2021

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Open day held. VAT needs to be investigated as claims can be made for certain parts – SLCC can advise. Members to consider a separate committee to be arranged to progress plans (at least 4 councillors and 3-4 residents).
* Pavilion storage heaters – Smart meters to be fitted if possible. Smart meter installations are currently on hold.
* Electric box housing switches for path lights is now locked. Clerk has requested a copy of the key.
* Play Area lease – Chandler Ray dealing with the Land Registry.
* Tennis club – Invoice for 1st half of rent (less £100) has been issued.
* Play area re-opening on 10th July. Members to resolve that the risk assessment and signage has all been approved.
* Play area and sport fields – Councillors met to discuss the annual inspection for the play area – maintenance works in progress.
* Play area - Weekly inspections (as advised by insurance company) need to be carried out by the Parish Council and recorded. Clerk is carrying out.
* Play area and multi-use games area signage - Quote and artwork received and circulated for comment. Members to consider RoSPA advice regarding signage.
* Second picnic table for the top of the woods – clerk has ordered, delivery due 13th July.
* Playing fields – Councillor Morris to update regarding the pitch being sprayed and quotes for blocked drains.
* Resident has raised concerns regarding dogs being exercised on the playing fields. Suggest article to be placed in the pump.

## Planning

5.1 New applications since last meeting:

* 20/01896/APP – Change of use from the public house (use Class A4 drinking establishments and A3 restaurants and cafes) to a single dwelling (use Class C3a dwelling house) – Four and 20, Main Street
* 20/01897/ALB - Change of use from the public house (use Class A4 drinking establishments and A3 restaurants and cafes) to a single dwelling (use Class C3a dwelling house) – Four and 20, Main Street

5.2 Decisions made by Buckinghamshire Council:

* 20/01338/APP – Single storey side and rear extension – 73 Springfields. Parish Council comments were added on 27th April. **Approved**
* 20/01389/APP – Variation of condition 2, replace listed approved site plan with updated version relating to application 18/01703/APP (allowed at appeal ref: APP/J0405/W/18/3211072) – Fairhaven, Main Street. Parish Council comments were added on 22nd May. **Approved**

5.3 Awaiting determination by Buckinghamshire Council:

Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 20/01427/ALB – Works to improve and repair the roof of listed building – College Farm, Main Street.
* 20/01603/APP – Demolition of existing building and replace with one dwelling – Former telephone repeater station, Winslow Road.
* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215.
* 20/01222/APP - Demolition of existing pole barn and replacement with agricultural barn for dry storage of feed and hay for grazing sheep, pens for lambing and sheering plus isolation and quarantine pens and a dry area section for the keeping of site ground maintenance equipment - Land at White Bridge, Steeple Claydon. Parish Council comments added on 17th April.

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by Parish Council. Certificate refused. Appeal has been lodged, start date for appeal is the 16th March 2020**.**

## Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £23,441.25 (as at 30th June 2020)
* Barclays savings account ending 970, £18,432.09 (as at 30th June 2020)
* Barclays Millennium Wood account ending 198, £6,287.00 (as at 30th June 2020)

6.2 Payments:

Paid between meetings:

* NPower - £13.44 (£11.20 + £2.24 VAT) – Unmetered street lighting April 2020 – direct debit 19/6/20
* NPower - £233.35 (£194.46 + £38.89 VAT) – Unmetered street lighting April 2020 – direct debit 19/6/20

Payments to be agreed at meeting:

* P Molloy- £535.46 – June salary (£377.85) and expenses (£157.61 picnic table) – Cheque 102142
* R Gough – £45.00 – June caretaking costs – Cheque 102143
* EON - £165.30 (£137.75 + £27.55 VAT) – Cheque 102144
* Creativelincs - £30 – Play area banner – Cheque 102145
* NPower - £13.88 (£11.57 + £2.31 VAT) – Unmetered street lighting May 2020 – direct debit 12/7/20
* NPower - £241.13 (£200.94 + £40.19 VAT) – Unmetered street lighting May 2020 – direct debit 12/7/20

6.3 Income:

* Padbury Tennis Club – Electricity charges - £149.64

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 30th June 2020.

6.5 Annual Governance and Accountability Return: Members are advised that the annual accounts were forwarded to the external auditor on 15th June 2020.

Dates for the 2019/20 return have been extended as follows:

* The publication date for final, audited, accounts for local councils will move from 30th September to 30th November 2020.
* Members to note that the notice of public rights and publication was issued on the 17th June 2020. The public inspection period is 22nd June to 31st July 2020.

## Other Parish Council Business

* Right of way path, West Furlong – Members to note that the residents have been written to advising that they need to ensure they have suitable insurance in place regarding possible damage to their boundary fence or property. Members to note, works to trees being carried out on 16th and 17th July and that the parish council contribution is to be paid under the rules of the Local Government Act 1972 section 137.
* North Bucks rRIPPLE (footpaths/right of way access). Improvement plan received and circulated. Members to note that Maylands have approved the works and that Savills are liaising directly with rRIPPLE.
* Website Accessibility (Wordpress automatic renewal on 26/9/20) – to be cancelled. Members to resolve new website supplier and website content to be transferred. Councillor Burton to provide any further update.
* Parish Council Insurance – Suggestion made that repairs could be carried out to the pavilion under the insurance.
* Councillor vacancy – received an enquiry which is being dealt with.
* Lynch Garden Services have raised concerns regarding hedge trimmings and tree branches on grass verges.
* Agenda for Winslow & Villages Community Board circulated – being held on Thursday 16th July 2020 at 7pm.

## Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk has raised concerns re grass verges with Buckinghamshire Council. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised.
* Bus stops (two by new development) – Improvements to be undertaken, but consultation has yet to be carried out.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing, however no deadline date set. Under Section 106 a pelican or toucan crossing to be installed. The next Section 106 development programme meeting is being held in April. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location. Funds signed off, await sign off for works. Once signed off, conversations with stakeholders will be organised. 9th July – Clerk has requested an update.

## Highways

* Broken grate on Lower Way – resident has reported via Fix my Street, latest comment - We have assessed your report and the repair of this defect has been added to our programme of works. Note: No further update as at 2nd June 2020.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

8th September 2020 – 13th October 2020 (TBC) – 10th November 2020 – 8th December 2020